



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
STATE BOARD OF EDUCATION
LANSING

January 26, 2004



THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

MEMORANDUM

TO: State Board of Education

FROM: Eileen F. Hamilton, State Board Executive

SUBJECT: Approval of October 1, 2003 - December 31, 2003 Report of State Board of Education Expenses

Section 301(3) of the Department of Education Appropriations Act for Fiscal Year 2003-2004 states that "The administrative secretary of the state board of education shall report to the public, the house and senate fiscal agencies, and the State budget director the previous quarter's expenses by fund source for members of the state board of education related to the performance of their responsibilities."

The attached report provides information on travel, telephone, and per diem reimbursements submitted to date to the Board Office for the period of October 1, 2003 - December 31, 2003.

It is recommended that the State Board of Education approve the October 1, 2003 - December 31, 2003 report of State Board of Education expenses, as attached to the State Board Executive's memorandum dated January 26, 2004, and authorize the State Board Executive to transmit the report to the House and Senate Fiscal Agencies and the State Budget Director, as required by the Department of Education Appropriations Act.

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STATE BOARD OF EDUCATION EXPENSES

OCTOBER 1, 2003 - DECEMBER 31, 2003

<u>CATEGORY</u>	<u>STATE FUNDS</u>
Travel	\$4,148.22
Telephone	\$ 156.87
Per Diems	\$2,050.00

These totals only include those expenses reimbursed as of January 26, 2004.